



2020 Board Responsibilities

All members of the board of directors of AIA Atlanta have legal, fiduciary responsibilities mandated in Georgia state law. These responsibilities are consistent across any person in Georgia serving on a nonprofit board of directors.

These items will be listed on the landing page on the website for board nominations, and in the communications sent to the membership.

Also, the Nominations Committee will share this page with all potential nominees that engage in discussions with any member of the committee. These responsibilities are:

Fiduciary Responsibilities

- Setting the strategic vision for AIA Atlanta and working with other board members and staff to set the scope of activities of the organization
- Providing fiscal and fiduciary oversight of AIA Atlanta and ensuring that the organization is utilizing its resources, both staff and financial, in ways consistent with the strategic vision and scope of work
- Act as a public face of AIA Atlanta, attending public events, meetings, etc., as needed by the organization



Board of Directors: Emerging Professionals and Membership Director

This position is a two (2)-year term. There are two (2) Directors in the Emerging Professionals category with staggered terms.

Responsibilities

- Increase value and understanding of AIA membership and YAF participation
- Lead engagement and recruitment efforts with young members and potential members
- Facilitate membership retention activities in Q1 and Q2 of each year
- Lead programs aimed at the emerging professionals of the chapter

Accountability

- AIA Atlanta Executive Committee and Board of Directors
- AIA Atlanta membership
- AIA Atlanta staff

Specific Duties

- Chair the YAF Committee
- Organize Emerging Voices Design Competition and IO Up Competition
- Communicate with local colleges and universities to encourage student involvement in YAF programs
- Lead and facilitate efforts to maximize member retention at the beginning of each year, working closely with staff and other board members to reach out to laggard and lapsed members
- Act as liaison to Knowledge Communities, such as netWorking Women, Aging in Place, COTE, SORTAA programs, etc.
- Work with staff to develop and market membership discounts/programs for new and young members and potential members

Working Relationship With

- AIA Atlanta Board of Directors
- Educational, art, social and professional groups within the community
- AIA Atlanta staff
- AIA Atlanta knowledge communities
- AIAS and NOMAS chapters at KSU and Georgia Tech

Skills/Knowledge Needed

- Public speaking
- Approachability and resourcefulness
- Willingness to learn about AIA special programs for membership development
- Acquiring information and accessing those individuals and resources necessary to provide a framework of cooperation and inclusion